Purpose
To establish a policy on attendance requirements for board members and a procedure for removing board members who do not meet the attendance requirement.

Policy:
Regular meeting attendance by a strong, proactive Board of Directors is crucial for FREED’s ongoing success. FREED’s Bylaws state: “If a member of the Board is unable to attend three consecutive meetings without a reasonable cause, his/her position on the Board may be declared vacant by the Chairperson, with the approval of a majority of the Board members”. (Part III. Section 4). This policy lays out a procedure for implementation of the intent of the Bylaws regarding attendance.

Procedure:
To insure the aforementioned, the following procedure is established:

1. Following the Call to Order, and Introductions at each meeting, the Chairperson will ask if there is a motion to excuse any absent members.

2. If there is a motion and a second, the members vote. If the motion is carried, the minutes will show the absent board member as being excused. If there is no motion, or the motion fails, the absence will be recorded as unexcused.

3. If a board member has three unexcused absences within a twelve-month period, the Chairperson may declare the position vacant, with the approval of the majority of the Board.

Approved by Board: ____________________________ Date: __________

Phil Dyer, Board Chairperson

Originated 9/27/2000; Approved 9/27/2000; (AM90-24 jd)